The Rynearson Award

NHS & NJHS National Adviser of the Year Recognition Program Application Revised 9.11

Philosophy:

The National Council of NHS & NJHS has authorized an NHS & NJHS National Adviser of the Year Award in honor of Edward Rynearson, founder of NHS and principal of the Fifth Avenue School in Pittsburgh, PA, home of the first chapter of NHS. Rynearson was the central figure in the growth and development of the National Honor Society, promoting membership and maintaining the records of the organization in its early years until his death in 1932. While the award does single out individuals on the state and national level, one purpose of the award is to highlight the contributions made by all Honor Society advisers throughout the country.

Nomination Procedures:

Nomination forms will be provided by the NHS & NJHS National Office to existing state associations and made available on the national Web site, www.nhs.us.

- 1. Principals from schools with active chapters of NHS or NJHS may nominate their chapter adviser. In addition each state with an official state association of NHS or NJHS may nominate one Honor Society adviser (either NHS or NJHS). All nominees must come from a school that maintains an active NHS or NJHS chapter (duly chartered and affiliated with the national office). All nominees must have been an Honor Society adviser for at least three (3) years. The method of selecting nominees from the state association is to be determined by the state director and/or the board that governs the state association.
- 2. Nominations must be made on the official nomination form. Should you choose to retype to a new document please adhere to the existing format.
- 3. All nominees need to compose narrative responses to the essay questions (*Section V*) and submit them with the application.
- 4. Nominations are to be mailed to the NHS & NJHS National Office, postmarked **by February 15, 2012**
- 5. Current State Directors who are adviser nominees must have the application form signed by a designee (e.g., representative of the state board or sponsoring organization).

Selection Procedures:

- 1. The National Council of NHS & NJHS will read all applications submitted to the national office by the established program deadline. The Council will select a winner and an alternate in the event the winner selects not to receive the honor.
- 2. Announcement of the National Adviser of the Year will be made on or around May 1 each spring.

Award:

- 1. A Plaque will be presented to the national winner courtesy of Herff Jones, Inc.
- The national winner will also receive a \$500.00 award from NASSP.
- 3. All nominees receive a special certificate recognizing their nomination.

RYNEARSON NHS & NJHS ADVISER OF THE YEAR AWARD OFFICIAL NOMINATION FORM

Instructions:

- 1. All information requested on this form must be typed. Should you choose to retype, or use a computer, please adhere to the existing format.
- 2. All nominees need to compose a narrative response to each of the essay questions (section V.) and submit them with the nomination form.
- 3. Complete the chapter checklist and submit it with the nomination form.
- 4. Please INCLUDE two good quality, formal color photos. Attach these to a sheet of paper that identifies the nominee by name and state. (Please do not write on the back of the photos to avoid bleed through onto the photo.)
- 5. Do not submit any attachments other than those requested below.

Applicant Information:

Name of Nominee:		
Home Address:		
City	State	
Phone:	E- Mail:	
School Name:		
School Address:		
City	State	Zip
Phone:	FAX:	
School/Chapter Website URL (if availa	able):	
Official school position/title:		
Number of years as an Honor Society	adviser: NH	S □ NJHS
NHS or NJHS school national affiliation or obtainable from the national office):		

Please Continue....

Rynearson Awards, continued (p2):

Attach typewritten recommendations from:

- 1. Nominee's school principal or administrator
- 2. Nominee's honor society president or student designee
- 3. State Executive Director or designee (for official state association nominees only)

For Official State Association nominees: This section is to be completed by the State Director or designee The person named below is our state's nominee for the Rynearson NHS & NJHS Adviser of the Year Award. Nominee's Name: Signature: (State Director) Date:	
CHAPTER CHECK LIST (to be completed by the nominee)	
Because the National Adviser of the Year program provides both local and national recognition of an outstanding NHS or NJHS chapter adviser, it is important that each nominee verify that the chapter under nis/her charge is operating in compliance with all national guidelines. Though the check list found below does not cover all of the points regarding required components of a chapter, those points listed refer to the major elements required of all chapters. Please check below all of those components that apply to your chapter.	
1. Our chapter is actively affiliated with the NHS & NJHS National Office.	
2. Selection as a member of our chapter is accomplished through the use of a five-member Faculty Council (selection committee) facilitated by the chapter adviser.	
3. By-laws of the chapter exist and are regularly reviewed and kept in compliance with the national constitution.	
4. We are using the most recent edition of the Honor Society handbook.	
5. Our selection procedures are published annually for students, teachers, and parents to see, per Article IX, Section 4.	
6. The discipline and dismissal procedures used by our chapter conform to the guidelines found in the national constitution, Article X (see www.nhs.us for updated text).	
7. The chapter undertakes at least one chapter service project each year.	
Please check below to indicate whether or not your principal is a member of NASSP (<u>not</u> required for NHS <i>or</i> NJHS affiliation or for this competition). YES, our principal is a member of NASSP	
NO, our principal is not currently a member of NASSP.	

Completed by:

I. <u>Local Honor Society Activities</u>: possible 40 points

List up to ten of the most important Honor Society activities within your chapter, school and/or community in which you have participated or coordinated.

	<u>Activity</u>	Major Accomplishment	<u>Year</u>
1			
2			
10			
		(use this space only)	
II. <u>State Leadership/Involvement Positions</u> : possible 30 points			
	directly responsible for sta	cant elected or appointed positions in which ate-level activities. For example, offices has and/or hosting conferences, discussion ten to those activities connected to the Ho	eld in state group leader,
	Positions/Activities	Activity or Organization	Year(s)
1			
2			
5			

(use this space only)

III.	National Participation:	possible 20 points
	Hational i altioipation.	

List up to ten most important activities, positions, etc., in which you have been involved on the national level. For example, number of conferences attended, workshop leader, formal presentations, etc. Priority should be given to those activities connected to the Honor Society.

	<u>Activity</u>		Year(s)
1			
2			
3			
8			
9			
10	(this areas and the	
	(use	e this space only)	
IV.	Recognition and Awards:	possible 10 points	
		ors, or recognitions that you have r onsidered for this award. Do not re	
	Recognition or Award	Activity or Organization	<u>Year</u>
1			
4			
5			
6			
7			
8			
9			
10	,		
	(use	e this space only)	

RYNEARSON NHS & NJHS ADVISER OF THE YEAR AWARD Nomination form, continued (p5):

V. <u>Essay1:</u> On a separate sheet, describe your most significant or meaningful experience as adviser to your NHS or NJHS chapter. Your response should be typed, double-spaced, on one sheet, single-sided only. *Essay1 is not to exceed 200 words.*

<u>Essay2</u>: On a separate sheet, please respond to the following essay question: "Based on your experiences, what is the value in offering NHS or NJHS membership to students in a school?" Your response should be typed, double-spaced, on one sheet, single-sided only. *Essay2 is not to exceed 200 words*.

VI. Media Information. To assist in the creation of press releases and notifications regarding your nomination, please list local media contacts requested below:

A. Scho	ool/School System Public Relations Officer:	Name:
	Phone:	_ Fax:
	Email:	
B. Loca	I/Community newspaper: Name:	
	Reporter's name (education issues):	
	Phone:	_ Fax:
	Email:	
C. Loca	l radio station: Station call letters:	
	Contact name (if available):	
	Phone:	_ Fax:
	Email:	
D. Loca	ll TV state: Station call letters & network affi	liation:
	Contact name (if available):	
	Phone:	_ Fax:
	Email:	
E. Othe	r media connections:	

VII: Certification:

I certify that the above information is true.		
Signature of Nor	ominee:Date	e:
<u>-</u>	ng chosen for this award, nominees will need to provide a er to the national office for purposes of preparing the awa	
Nomination forms for official state association nominees are to be submitted to NHS & NJHS through the office of the director of the state honor society organization.		
Check list:		
	Nomination form completed and signed (3 pages)	
	Essay section (V.) completed and attached.	
	Chapter Checklist completed and attached.	
	Two photos enclosed or digital images can be e-mailed cordtsd@nassp.org)	I to
	Signature of state director obtained (for official state as only)	sociation nominees

Completed forms should be mailed, postmarked by February 15, 2012 to:

Rynearson Award Nominations c/o David Cordts, Associate Director NHS & NJHS National Office 1904 Association Drive Reston, VA 20191-1537 Or E-mailed to: cordtsd@nassp.org

Form 2012/dsa/updated 9.11